

# ATHARVA INSTITUTE OF MANAGEMENT STUDIES

## Documents for Admission to MMS Course for Academic Year 2022-23

### Documents Required for All Candidates –

Original Set along with 3 sets of photocopies

1. FC Verification Letter
2. Seat Allotment Letter (ARC-Cap Round Only)
3. CET Score Card / Entrance Score Card by All India Seat Candidates
4. SSC & HSC Marksheets & Passing Certificates
5. Final year Degree Marksheet & Passing Certificate with All previous Semesters
6. Gap Certificate on Rs. 100/-Stamp Paper (If Applicable)
7. Caste Certificate (SC/ST/OBC/SBC/VJNT Category Students)
8. Caste Validity Certificate (SC/ST/OBC/SBC/VJNT Category Students)
9. Non-Creamy Layer Certificate with current year validity (Only for OBC/SBC/VJNT)
10. Nationality Certificate (Birth Certificate or 12<sup>th</sup> Leaving Certificate)
11. Domicile Certificate
12. Transfer Certificate from previous college
13. Migration Certificate (Graduation Other than Mumbai University)
14. Provisional Eligibility Certificate issued by University of Mumbai
15. Anti-Ragging Certificate of Students & Parents on Rs. 100/-Stamp Paper (each separately)
16. Aadhar Card (Photocopy)
17. Income Certificate – From Tahsildar Only with current year validity. (For Scholarship Purpose)
18. Marriage Certificate & Name change Certificate (gazette certificate) (If Applicable)
19. Fee by Demand Draft in favour of 'Atharva Institute of Management Studies'
20. Photographs ( 4 Passport Size)
21. Certificate in Proforma A/B/C/D/E/F (If Applicable)

**Note: 1. Minimum average aggregate percentage of marks of all Semesters together should be 50% for Open category students and 45% for reserved category students.**

**Kindly follow this link to register yourself with Mumbai University.**

Students who are new as well as those who have been associated with the university previously, both have to be registered through this link.

<http://mumoa.digitaluniversity.ac/Login>

Students who have their 16 digit PRN on their last year mark sheet they have to use that while registering and those who do not have their PRN they have to take PRN from their previous College or University.

**Students not belonging to Mumbai University have to print and submit final online report with their signature to Admin. Department**